

JOB DESCRIPTION FOR MEMBER SERVICES DIRECTOR

One year term

Appoints Librarians, Book Order Chair, Refreshment Chair, Historian, Raffle Chair and Rentals Chair

Duties

1. Attend board meetings.
2. Act as liaison between appointees and the Board.
3. Work with librarians and rental chairs to manage resources and plan new acquisitions.
4. Assist with planning the June meeting refreshments.
5. Attend Board Meetings.

Revised May 2020