

Portland Handweavers Guild Board Meeting Minutes

September 24, 2020

Meeting called to order 7:04pm

Attendees Maggie Patterson, Lynne Fitzsimmons, Dan Steves, Chris Rossi (Molly the cat), Janis Johnson, Sue Walsh, Linda Edquist, Lynette Peterson, Robin Korbyski

1. Approval of August minutes – Lynne Fitzsimmons
 - a. with the stipulation that a name misspelling be corrected, the minutes were unanimously approved
2. Treasurer's Report – Lynette Peterson
 - a. The treasurer would prefer to do a quarterly report, rather than monthly
 - b. An invoice for \$524 for closet rental from the Multnomah Arts Center was approved
 - c. Guild assets - \$22180 in total (checking, savings, paypal)
3. Membership Report – Dan Steves
 - a. The report is for 2020 against the same time in 2019.
 - b. The guild has 228 active members and 33 members whose membership has expired. Dan is still going through records; these numbers will change; will know better in two weeks. Will work w/Sylvia to send email to members whose membership has expired.
 - c. Lifetime members included in the 228.
 - d. Dan doesn't yet have good sense of how we are vs 2019, but thinks we have fewer new members than in previous.
 - e. Sue noted that the WEGO report needs a membership number, Dan noted that ANWG needs similar. It was decided to use the 228 active members.
 - f. Dan reported that the membership section of the website is set up. Members can renew online, their membership record is updated; and a list of their payments to paypal are on their account page.
4. Organization Reports – Sue Walsh
 - a. The 6 month WEGO meeting will be held in October, before the next Board Meeting. Needs 2 pieces of info – membership number (use 228), and, as the WEGO conference is delayed to 2023, will PHG still make the nametags?
 - i. (Board decision) Over 300 nametags are done. If no conference, we can use them for ourselves. PHG still be responsible for nametags.
 - ii. The Board also concurred that the report to WEGO reflects everything we want to say.
 - b. At WEGO emergency board meeting about the conference, Cindy Fowler had statement about the fires. Lois Erickson (production weaver) lost everything in the fire. Others have lost some things. There is a real need for some support for these weavers. Lois was offered yarn and looms, but has no house in which to put them now. She would like some books. For that matter, many weavers have lost things, and a general collection of weaving supplies is proposed. If any guild has duplicates they want to donate, they'd be happy to take those. Sue will drive down to Central Point or ETC. Duplicates in library? Robin – some books? Magazines? (Handwoven, SpinOff) Linda also has Old Weaving Books. Is there a way we can pair weaver's needs with what we have? There are also transportation considerations.

- c. WEGO will be doing a debrief at the WEGO meeting about what they are doing with the conference, and should hear back from Willamette U about the space. Considering refunding all the deposits. With moving the conference 2023, the space at Willamette University will have to be reserved again. There was discussion about holding the conference at a conference center with a hotel, rather than a university w/dorms. Price differential was mentioned; In of the 7th Mountain was suggested. WEGO doesn't want to price attendees out.
 - d. ANWG (Dan Steves)– not doing much until all member meeting next spring.
 - e. There will be a WEGO report in October
5. Equipment Donations to Guild - Dan Steves
- a. Bluster Bay shuttles, some books; Janis suggested donating it all to the weavers who lost equipment in the forest fires.
 - b. The guild also received a donation from a weaver, her entire studio. Dan took it all. There was a lot nice yarn and a gorgeous table loom.
 - c. Possibilities:
 - i. Some organizations do online silent auctions. Maybe get a list of (back to fire) what is needed, auction off what is left. Is there a Santiam Pass area guild? Sue - many belong to Salem, others Central Oregon Spinners and Weavers.
 - ii. Robin wants the DVDs. What about the books? Some are more recent; Robin should review. Others should be donated w/Linda's books to go south.
 - iii. Robin – the loom. Trying not to be greedy. (Lynne – it would be nice for outreach). 8 shaft table loom would be nice, 2-3 reeds. Linda – could also loan it out to a weaver until they get their loom replaced. The extra reeds would be nice, use on other table loom as well.
 - iv. Also want to send a couple of shuttles.
 - d. That leaves the fiber. “gorgeous stuff”. Chris is feeling greedy. Maggie will ask CASA about an online weftover sale/auction. Needs photographs and descriptions. Lunatic Fringe did a fire sale on FB once. Images, take them, lighting, crop them, etc. “What part of 60/2 silk do people not get?”
 - e. Dan wants it out of the car and into the closet. (Sure if we send magazines away with Sue). Will need a hand truck. Chris R can also store the yarn with the mannequins. Dan will coordinate w/Lynne and Robin. Can't use the MAC's hand truck.
 - f. Another person has 2 floor looms they want to get rid of. They don't want to just hand them over; want them to go to someone who will use them. Janis cautioned about accepting stuff like that; condition unknown. Awaiting photos and detailed descriptions.
6. GOTG and Sales Report - Janis Johnson
- a. May show is cancelled, rescheduled to Oct, cancelled. GOTG Board decided, no show in 2021. We'll see how things look for Spring 2022.
 - b. GOTG holding lots of money it needs to return to the guilds. Refunds trickling in (advertisers; \$6000). Roger Crooks – Janis has access to bank account, is getting the numbers to make more sense. Will eventually have info for guilds about money being returned.
 - c. In Feb GOTG paid deposit to CC for 2021, of which PHG paid \$813, rolled forward to 2022. Do we want it back and we'll pay it again 6 mo from now? (Interest rates are low) Janis – might as well leave it there. Lynette; we don't get much in interest. (Lynette) Think the money is ok there? What happens when the world starts over again.
 - d. Also GOTG taxes are late. Maybe not owe taxes, but since we (GOTG) are an LLC, there can be a huge penalty for filing late. When Roger applied for the EIN, mistake as LLC

owned by him as a partnership; can't do taxes unless they are part of his taxes. Getting a new EIN. Dawn from the Potters Guild has a tax guy she's worked with. Janis will work with him. Lynette recommends getting the money back. Leaving the money there lets us secure a date and space earlier. Ok, leave the money there.

- e. Also, as we (GOTG) aren't doing anything, why don't we just disband? Not that easy. Also looking into not being an LLC, perhaps a diff org structure and tax implications. LLC vs non-profit tax-exempt or non-profit not-tax-exempt. GOTG is an LLC with bylaws, 6 guilds are treated as partners. Dan suggests she and Lynette get together and discuss it.
7. Meeting times survey results - Linda Edquist
 - a. Dan shares
 - b. Data supports evening meetings; meetings are recorded.
 - c. Day meetings were originally for those that don't drive at night.
 - d. In person, more people at the morning meetings.
 - e. Zoom meeting attendance breakdown morning/evening. There are more in the morning.
 - f. Robin proposes recording, showing that at evening. Ask the instructor to take questions for a week afterward.
 - g. Lynne reaches out for workshops; also feeds into the program schedule.
 - h. East coast presenters don't do so well presenting at 10pm their time.
 - i. Decision not yet reached.
8. Mannequin project delay - Chris Rossi
 - a. We were planning on outfits for ANWG. Now going to step back, establish policies and procedures in Jan 2021, then start on outfits.
9. SUE – OPB magazine – Baustistas are going to be on Artbeat, also on a podcast. They'll be presenting in November.
10. ALSO Sue – show and tell at WEGO, could she get some pictures for the ANWG show and tell. Amy's tapestry. Linda E will send them to her. (also send to Dan to put on website)
11. The Future Shared Guild Space Committee - GOTG LLC president is a jeweler; would like a shared space. (Space committee needs to get together!)
12. Meeting adjourned 8:15pm